



Preferred method for DealerVault clients:

- Step 1. A Feed Request Notification email is sent from DealerVault.
- Step 2. Click: "Approve" within notification email.
- Step 3. Log into your DealerVault Portal for approval verification.
- Step 4. Confirm Sales & Service feeds show as "Active" within Store Summary.
- Step 5. You're Done.

Approval via DealerVault Portal:

- Step 1. Login to dealer.dealervault.com
- Step 2. On top banner select "Add" then select "Feed" from dropdown.
- Step 3. Select "JMG Marketing" from the drop down. Click: "Next"
- Step 4. Select both Sales & Service file types.
- Step 5. Click: "Next", review file type selections & click: "Submit".
- Step 6. A "Success" message will appear. Click: "OK"
- Step 7. You're done.

If you are NOT a DealerVault client:

- Step 1. DealerVault sends a Feed Request & Setup Instruction email.
- Step 2. Go to dealer.dealervault.com
- Step 3. Enter your email address and create a password.
- Step 4. Verify your email address by clicking on the link you're sent.
- Step 5. Enter user profile settings.
- Step 6. Enter dealer group name.
- Step 7. Enter the store(s) information
- Step 8. Add "JMG Marketing" as a vendor.
- Step 9. Select your DMS and file types.
- Step 10. Download Documents & Forms and Complete.
- Step 11. Click: "Finish/Submit"
- Step 12. You're done.

We'll be in contact with you within 48 hours to update you on the data feed.